



# BOARD OF KAVANAGH COLLEGE

## POLICY: ENROLMENT SCHEME

NAG 6

### Purpose

The following information is provided by the College for parents/caregivers and whānau, contributing schools and other interested members of the community, to comment on as part of the legislative requirement to consult widely with the community in the formation of an Enrolment Scheme.

### Policy Objectives

In determining an enrolment scheme for Kavanagh College the Board has to consider the special character of the College and its place in the enrolment criteria existing now. It is unlikely that overcrowding will result if the first three categories are applied. If overcrowding does apply at any level then the criteria, as set down in the Ministry of Education guidelines, will apply to distinguish applicants.

### Expectations and Limitations

1. Students from Catholic Contributing Schools with preference who are enrolling in year seven and students with preference from Catholic Full Primary Schools who are enrolling in year nine.
2. Students with preference from a State Contributing School where the family resides within the area covered by the Catholic Contributing Schools (Dunedin City Boundary) enrolling in year seven and students with preference from Full Primary Schools from the same geographical area enrolling in year nine.
3. Students with preference from Full Primary, Catholic and State Schools, seeking entry at year seven.
4. Students without preference who have brothers and sisters in the school:
  - i. who are transferring from Catholic Contributing Schools;
  - ii. who identify with the Special Character.
5. Students without preference.

*Note: when all other factors are equal the date of the applications will be considered.*

***Catholic contributing schools for Kavanagh College at year seven include Sacred Heart School, NEV; St Joseph's School, Dunedin; St Mary's School, Kaikorai; St Francis Xavier School, Mornington; St Bernadette's School, Forbury; St Brigid's School, Tainui, St Peter Chanel School, Green Island.***

***Catholic contributing Schools for Kavanagh College at year nine are, St Mary's***

*School, Mosgiel and St Joseph's, Port Chalmers. The College also considers enrolments from a wide number of state intermediate and primary schools.*

### The Process

Applications will be called for from May until September. When applications close September they will be sorted in order of their claim to numbers one to five. Students who are enrolled will be asked to confirm their acceptance within a given time frame.

Failure to accept enrolment will mean the place will move to the next eligible student. When the quota has been filled all those unable to attain a place will be advised.

A priority list will be established for those students who wish to be considered for late enrolment providing their enrolment does not exceed the non-preference agreement between the state and the church.

Ratified by Board:  Signed for Board

Date: December 2020

Responsibility: Board of Kavanagh College  
Reviewed: November 2020  
Next review date: November 2023  
Policy: NAG 6 Enrolment Scheme

### Related Documentation

- Kavanagh College Integration Agreement
- Enrolments Policy
- New Zealand Catholic Bishops Conference *Guidelines for Granting of Preference of Enrolment in New Zealand Catholic Schools* (available [here](#)).
- Ministry of Education Overcrowding Guidelines  
<https://parents.education.govt.nz/primary-school/schooling-in-nz/enrolment-schemes-zoning/>