



# Application for Admission

## Student Details

Full Name: \_\_\_\_\_

Preferred First Name: \_\_\_\_\_

Gender (please tick): M  F

Date of Birth: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Student Address: \_\_\_\_\_

Ethnicity: \_\_\_\_\_

Iwi (if NZ Maori): \_\_\_\_\_

Year of entry: 20

Year (please tick): 7  8  9  10  11  12  13

Previous School: \_\_\_\_\_

Siblings currently enrolled at Kavanagh:

Name: \_\_\_\_\_

Current Year: \_\_\_\_\_

Name: \_\_\_\_\_

Current Year: \_\_\_\_\_

## Caregiver 1

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address including postcode: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Receives Reports: Yes  No

Responsible for Invoices: Yes  No

## Caregiver 2

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address including postcode: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Receives Reports: Yes  No

Responsible for Invoices: Yes  No

## Alternative/Emergency Contact Details

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

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## Medical Information

Does the student have any medical or special needs (including learning needs) which the school should be informed about? If so, please provide details:

.....  
.....  
.....  
.....

Doctor's Name:

Phone:

Address:

Dentist:

Phone:

Address:

**Panadol Approval:** Do you give permission for your child to have Panadol when required? Yes one/two  No

**Does the student take regular medication or use medication for allergic reactions?** If so, please provide details:

.....

**Does the student have High Needs health funding?** Yes  No

**Has the student had any support from education agencies?** For example RTLB support? If so, please provide details:

.....  
.....

*Please note: If your student has received assessments from specialists, it aids curriculum delivery if these are provided.*

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## Enrolment Through Special Character (Preference)

*Enrolment through Special Character (Preference) may be granted in accordance with the Private School Condition Integration Act section 29(1) and Catholic School Integration agreements through a general or particular religious connection as stated in the preference criteria below.*

- 5.1 This student has been baptised or is being prepared for Baptism in the Catholic church.  
Baptism Reconciliation Confirmation Communion  
Y  N  Y  N  Y  N  Y  N
- 5.2 This student has a sibling who has already been Baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parents/guardians, a grandparent or other significant adult in the child's life, such as an aunt, uncle or godparent, undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of the child's non-Catholic parents/guardians is preparing to become a Catholic.

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## Application for Discretionary (Non-Preference)

- Tick this box if you wish to apply for your student to be accepted into the college under discretionary admission (5% non-preference intake)

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## Preference of Enrolment Certificate

(All applicants must complete the following before submitting your application)

A Preference of Enrolment Certificate **must** be attached to this application for enrolment. The Certificate is available from the Catholic Parish Priest in the area in which you reside. Please contact one of the following Parishes to make an appointment to have the form completed.

**St Joseph's Cathedral Parish**, 300 Rattray Street:  
Monsignor John Harrison - 4772980

**Holy Name Parish**, Dunedin North, 420 Great King Street (also Port Chalmers and Palmerston):  
Father Mark Chamberlain - 4790066

**Mercy Parish**, 24 Forbury Road, Dunedin (South Dunedin, Tainui and Waverley):  
Father Gerard Aynsley, Father Firins Francis - 4558933

**St Peter Chanel Parish**, Green Island 242B Main South Road (also Mosgiel):  
Father Michael Hishon - 4882577

**Hills Suburbs Pastoral Area Parish**, 6 Cromwell Street, (Brockville, Kaikorai and Mornington):  
Father Fredy Permentilla - 4764361

**Sacred Heart Parish**, 89 North Road, North East Valley  
Father Aidan Cunningham - 4738470

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## Permissions

### Class Photographs/Videos/Marketing and Promotion/Publications

There are a number of ways we love to celebrate your child's work or accomplishments. This can involve publishing stories or images in our school newsletter, using images on the school website or in the local newspaper.

With your son/daughter attending this school we take this as consent for these images to appear in this media. If you choose to withdraw this consent please notify the school in writing. If you would like to discuss this in more detail please contact the Principal.

### Responsible Use of Technology

We consent to our son/daughter using all aspects of technology at Kavanagh College.

- The College is committed to maintaining appropriate standards for students when using or sharing resources using Information and Communication Technologies (ICT)
- The College has a Cyber-Safety Usage Agreement and staff will explain the consequences of breaking this Agreement to students
- The College shall be responsible for determining the definition of misuse or inappropriate use of technology in the event of a dispute.
- Audits will be conducted by the College of internet usage from time-to-time.
- Any actions taken for misuse will be cognizant and compatible with current discipline policy

### Attendance Dues

We agree to pay the Attendance Dues as a condition of enrolment. These are allowed for in the Private Schools Conditional Integration Act 1975 (commonly referred to as the Integration Act) They are not tax deductible.

Attendance dues are used to:

- Insure the school buildings
- Service and pay off loans taken out to provide those buildings originally
- Provide any capital improvement required by the Minister

Attendance dues are paid directly to the Proprietor, the Bishop of Dunedin.

### Privacy Act

Contact details on this form are required by law to be forwarded to the Ministry of Social Development. This is so at risk young people can be identified and offered support by organisations contracted to help re-engage young people in education or training when they leave school. The information will not be used for any other purpose.

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## Student Declaration Statement

I, ..... agree to follow the school rules and cyber safety procedures of the College.  
As a Kavanagh College student, I agree to represent the College with integrity and respect and to strive for excellence in all I do.

Student's Signature: .....

Date: .....

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## Parent/Guardian Declaration Statement

We agree to comply with the College regulations concerning religious instruction, discipline, uniform, attendance, stationery, books fees, attendance dues and all other matters pertaining to the welfare of the College. We acknowledge the Board's authority whenever the name of the College is represented or displayed in the community.

Parent/Guardian Name .....

Signature .....

Date .....

Parent/Guardian Name .....

Signature .....

Date .....

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## Document Checklist for Application

**Please confirm that you have supplied a copy of the following:**

- A copy of the student's NZ Birth Certificate (if NZ born)
  - A copy of the student's Passport (if overseas born) include residency status, student permit/visa details
  - A Preference of Enrolment Certificate (available from the Catholic Parish Priest in the area in which you reside)
  - The signatures of each of the legal guardians are placed on the Declaration Statement (re: the privacy act, internet policy, fees)
  - The Student Declaration Statement is signed by the student being enrolled
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*Before you submit your enrolment, please reflect on the words to the College Prayer:*

### The Kavanagh School Prayer

We pray for the community of Kavanagh College.

May we grow in **Respect** for ourselves, each other and our world.

May respect lead to **Service** to those in need.

Through service may we bring about **Justice**

and in justice may we reflect and share the **Truth** of the gospels.

This we pray in the spirit of Catherine McAuley, Edmund Rice and St Dominic.

With Mary as our guide,

Through Jesus Christ, Amen.