



KAVANAGH SPORT INFORMATION BOOKLET

‘Sport at Kavanagh College, Making Better People.’

Contents:

1. Introduction	P3
2. Key contacts	P4
3. Philosophy on Sport	P5 - 6
4. Aims and goals	P7
5. Registration process and fees	P8
6. Sports Council	P9
7. Codes of conduct – player, parent, coach	P10 - 12
8. Equipment	P13
9. Uniforms	P14-15
10. Tournaments / trips / games during school time	P16
11. Costs and the sports budget	P17
12. Funding grant applications / gym bookings	P18
13. Policy on summer and winter code clashes	P18
14. Sports awards	P19
15. Key dates 2021	P20

Introduction:

This booklet contains key information about Kavanagh Sport. This includes the philosophy behind sport at Kavanagh College, our broad goals, and codes of conduct.

The booklet also contains important policies and procedures information around significant areas including registration, equipment, uniforms, tournaments and trips, risk management etc.

This booklet is intended to give an overview, and provide information about Kavanagh Sport to students, parents, managers, coaches and supporters; and to ensure that everyone is on the same page.

For further information, or to discuss anything in this booklet, please make contact with the Head of Sport.

Key contacts:

Kavanagh College
340 Rattray St
P.O.Box 737
Dunedin
(03) 4773408
www.kavanagh.school.nz

Head of Sport- Michael MacKenzie
Sports Coordinator - Morgan Walker
TIC Year 7&8 Sport - Morgan Walker

mackenziem@kavanagh.school.nz
mwalker@kavanagh.school.nz
mwalker@kavanagh.school.nz

Summer Sports (Term 1 and 4)

Cricket - Michael Mackenzie
Futsal - Michael MacKenzie
Handball-Jean Allibone
Tennis - Michael Mackenzie
Rowing - Michael MacKenzie
Touch - Tim Lucas
Volleyball - Ant Harris
Waterpolo - Jean Allibone

mackenziem@kavanagh.school.nz
mackenziem@kavanagh.school.nz
jallibone@kavanagh.school.nz
mackenziem@kavanagh.school.nz
mackenziem@kavanagh.school.nz
tlucas@kavanagh.school.nz
harrisa@kavanagh.school.nz
jallibone@kavanagh.school.nz

Winter Sports (Term 2 and 3)

Badminton Boys - Dave Dougherty
Badminton Girls - Chris Pickles
Basketball - Michael MacKenzie
Curling - Lawrence Bishop
Curling-Jill Armstrong
_____Football Boys - Ian Adamson
iadamson@kavanagh.school.nz
Football Girls - Iris Bugarski
Hockey - Brent Ford
Netball - Morgan Walker
Rugby Boys/Girls - Morgan Walker

doughertyd@kavanagh.school.nz
cpickles@kavanagh.school.nz
mackenziem@kavanagh.school.nz
lbishop@kavanagh.school.nz
jarmstrong@kavanagh.school.nz
ibugarski@kavanagh.school.nz
bford@kavanagh.school.nz
mwalker@kavanagh.school.nz
mwalker@kavanagh.school.nz

For all other sports contact the HOD Sport (Michael Mackenzie), or the TIC Year 7&8 Sport (Shaun Haig).

Kavanagh College

Philosophy on Sport

At Kavanagh College we believe that sport is an excellent vehicle to deliver and reinforce the College's core values – Respect, Service, Justice and Truth. The sporting culture of Kavanagh College should be based on, and reflect, these core values.

Kavanagh College believes that sport is an important part of our student's holistic education and development. Sport is one component of the Kavanagh College experience alongside special character, academic, cultural, pastoral and social activities.

We aim to promote active participation in sport, and provide opportunities for students to excel in sport.

We believe that young people who participate in structured sport at a level appropriate to them will develop skills and become better students, employees and citizens.

'Sport at Kavanagh, Making Better People'

In Practice we aim for our philosophy to look like

- A balance between participation and competition
- Opportunities in a wide range of codes
- Support and encouragement for students participating in sports for the College, and outside of the College
- The opportunity to play more than one sport, and to play summer and winter sports
- Competitive teams where appropriate and possible
- Fair participation for players of all abilities
- Well organised and managed codes and teams
- Support for high achieving individuals to reach their goals
- A sporting community that works with, and supports, each other
- Sport being one component of a balanced and healthy lifestyle for students

‘Sport at Kavanagh, Making Better People’

The Broad Aims / Goals of Kavanagh Sport are:

1. To promote a high level of participation in sporting opportunities.
2. To provide well organised and managed opportunities in sport.
3. To develop competitive and high achieving teams where appropriate.
4. To support high achieving individuals reach their goals in sport.
5. For Kavanagh College to be seen as having a positive sporting culture, by those within and outside the school environment.

Registration and Fees Process:

Registration:

The general policy is that students need to be registered, and their registration fee paid, before they are able to play in a team.

This is not straight forward, but it is what we work towards.

The registration process occurs:

At the start of Term 1 for Term 1 Summer Sports.

During the second half of Term 1 for Winter Sports.

At the end of Term 3 / start of Term 4 for Term 4 Summer Sports.

We now do all Year 7-13 Sports registrations online. The sports department email all students/parents a google form which has all the sports information on it about days played, cost, venue, uniform and you are asked to submit personal health information on this form too. It is important that any medication/health issues are filled in correctly. This information is only seen by the Sports department and the TIC's.

These forms are to be completed with the permission of parents and caregivers. These forms are sent out with plenty of time for students to get registered. Once students are registered they are required to pay the fees either online or to the Bursar's office then the TIC of each sport will place each student into the appropriate team before the competition starts.

The registration forms are also on the Kavanagh College website under Sport.

Registration is advertised in the school newsletter, in the daily notices, and on the Kavanagh Sport website and Facebook page.

Fees:

In general sport at Kavanagh is user pays.

A registration fee is calculated for each sport. It generally covers:
The cost of the team entry fee into the team's competition
A senior A uniform charge of \$10 per season is also charged .

As above the general policy is that registration fees need to be paid before a student is able to play in a team. However, we also work to the philosophy that finance shouldn't be a barrier to a student's participation in sport.

Financial help is available for registration fees, and in some cases equipment, via the Sporting Chance programme which is administered by Sport Otago. Parents are encouraged to make contact with the College's Guidance Counsellor to access this.

Liz Cameron

liz.cameron@kavanagh.school.nz

478 ; ; 1784 < \$ | x 589 \$

Non-payment, and decisions around non-payment of registration fees, is followed up by TIC's, the Sports Coordinator, and the TIC Sport.



Player Code of Conduct

Kavanagh College's core values of respect, service, justice and truth lie at the core of the Player Code of Conduct.

Enjoyment is at the heart of Kavanagh College Sport.

The exhibited behaviour(s) expected from a player are:

- Behaviour that reflects positively on the school, the team and the individuals. Player behaviour is expected to reflect school rules and expectations.
- Complying with instructions or directions from the coach, manager, officials etc.
- Playing games within the rules and spirit of the sport.
- Abiding by the principles of Fair Play.
- Attending practices, meetings and games as expected by the coach, manager etc. If for a legitimate reason attendance isn't possible communicate with the coach or manager in an appropriate manner and timeframe.
- Being on time. Communicate if you have a legitimate reason for lateness.
- Wearing uniform(s) as expected and directed by the school and team management.
- Showing respect at all times to opponents, officials, team members, coaches, managers, supporters etc.
- Supporting your own team members in a positive manner.
- Bringing a positive sporting attitude to practices and games.
- Giving back to Kavanagh Sport by leading, mentoring, coaching



Parent / Supporter Code of Conduct

Kavanagh College's core values of respect, service, justice and truth lie at the core of the Parent / Supporter Code of Conduct.

Enjoyment is at the heart of Kavanagh College Sport.

The exhibited behaviour(s) expected from a parent / supporter are:

- Encouraging and supporting young people to play sport for the right reasons – enjoyment, social interaction, health and fitness, skills, personal development.
- Encouraging positive behaviour in sport, good discipline and behaviour on the field of play, and adherence to school rules.
- Focusing on effort and performance rather than results.
- Encouraging young people to play within the rules and spirit of the sport.
- Encouraging young people to abide by the principles of Fair Play.
- Demonstrating positive spectator / sideline behaviour. This includes:
 - Respecting official's decisions
 - Providing positive, supportive and motivating comments
 - Not using derogatory, bad, rude or abusive language
 - Not showing anger or aggression
 - Not drinking alcohol at a sports venue
 - Keeping sports venues smoke-free
- Communicating concerns or issues to the school in a constructive manner by contacting the TIC of the code or the TIC Sport.
- Assisting players to ensure uniform requirements are met.
- Assisting players to ensure a sports registration form is filled out and the registration fee is paid.



Coach / Manager Code of Conduct

Kavanagh College's core values of respect, service, justice and truth lie at the core of the Coach Code of Conduct.

Enjoyment is at the heart of Kavanagh College Sport.

The exhibited behaviour(s) expected from a coach / manager are:

- Displaying a high standard of conduct and language.
- Promoting the Player's Code of Conduct at every opportunity.
- Ensuring the conduct of the team, team members and people associated with the team, is consistent with the special character and behaviour expectations of the school.
- Insisting on Fair Play and discipline.
- Promoting a culture of respect and enjoyment.
- Establishing, and communicating to players, clear team policies and procedures.
- Ensuring that all team members are given a reasonable and fair opportunity to participate in games. Carry out substitution and rotation requirements to reflect this.
- Respecting the talent, development and goals of all players.
- Communicating with players in an open and honest manner. Only use texting or social media for logistical communications.
- Being reasonable with the demand on players' time, energy and enthusiasm; especially when they are involved in other codes and / or representative teams.
- Ensuring that injured or sick player's welfare is the priority in decisions made.
- Not consuming or promoting alcohol use, with students.

Equipment:

The school will provide and pay for the basic equipment needed for all sports teams. This typically includes practice balls / equipment, a match ball, training bibs, cones, gear bag etc.

The HOD of Sport must approve the buying of this equipment. Requests for new equipment need to be made to the TIC of the code, or directly to the Head of Sport.

The College will attempt to meet all reasonable equipment needs. However requests that are considered over and above basic equipment, or are not manageable from within the Sports Budget, may not be able to be approved. In this case codes and teams have the option of funding extra equipment themselves – from fundraising, sponsorship etc.

Kavanagh College has an agreement with the Otago Sports Depot where we will purchase all equipment (that they are able to provide) from them. All equipment requests will go to the Otago Sports Depot, and should be made by the HOD of Sport.

Uniforms:

TIC's, coaches, managers, parents and players all need to take responsibility for ensuring that teams and individuals are wearing the correct uniform items.

Playing Uniforms:

The correct playing uniform items for each sport and team are clearly identified on the respective registration form.

Senior A teams are provided with a playing uniform. These are funded by the College and replaced on a three year cycle, or as required.

For teams below Senior A level, in most cases players provide their own playing uniform, which is purchased from the Otago Sports depot . Where possible codes or teams use Physical Education uniform top and shorts to reduce the cost involved.

Warm-up tops and senior social team tops:

We now have new warm up tops available for purchase for all teams wanting team warm up tops for tournament and for any coaches, managers, staff, parents and students to purchase. Also available for Purchase are Kavanagh College wet weather Jackets which students in Winter teams travelling are encouraged to purchase.

These can be seen at the school office and orders made at the Bursar's office(Please be aware they are ordered in so is about a 2 week turnaround).

1. Merino ½ Zip top with Kavanagh Logo.

Kids Sizes (Size 4-14)	\$80.00
Adults Sizes (Size Small-5XL)	\$95.00
2. Long Sleeve Poly Tee with Kavanagh Logo

Kids Sizes	\$25.00
Adults Sizes	\$30.00
3. Short Sleeve Poly Tee with Kavanagh Logo

Kids Sizes	\$25.00
Adults Sizes	\$25.00

Tracksuits:

We have Tracksuits for teams attending tournaments, Please contact Mr MacKenzie if you wish to use these.

Kavanagh Sport Hoodie:

All students are able to purchase their own Kavanagh College Sports Hoodie for their own use. This is a specially designed Hoodie in Kavanagh colours with the Kavanagh logo on it. Students can choose to have their sport printed on the front and their surname printed on the back. **Please purchase your hoodie through the bursar .**

This is the only Hoodie option permitted for all teams and individuals.

Codes and teams are encouraged to adopt the Kavanagh Sport Hoodie and encourage team members to purchase one.

Coach Jackets:

The College has a supply of coach jackets for the use of coaches, managers etc. We would like as many coaches, managers etc as possible to wear one of these.

Contact Michael MacKenzie to arrange to get one.

Tournaments / trips / games during school time:

The annual sports tournaments / interchanges are:

- The Southern Catholic Schools Senior Sports Tournament
- The Dunedin Co-ed Schools Sports Tournament
- The Southern Catholic Schools Junior Sports Tournament
- The Year 7&8 Taieri Interchange
- The Year 7&8 Mt Aspiring Interchange

There are many further opportunities for sports teams to attend tournaments or go on trips, particularly during the New Zealand Secondary Schools Tournament Weeks.

Teams that are considering going to a tournament or on a trip must communicate with the Head of Sport as early in the year / season as possible. Significant forward planning and organisation is required to take a team to a tournament or on a trip. This includes initial approval from school management, budgeting, communication with students and parents, planning and organisation, potentially fundraising, completion of risk management documentation and final approval.

The policy of the school is that teams travelling to a tournament or on a trip should be accompanied by a school staff member.

When there is no staff member available to accompany the team, the decision whether the team is able to compete without a staff representative will be made by the Principal after a risk assessment has been completed."

As far as what role the teacher accompanying the team is concerned , if we have a parent coach or coaches , then the role of the teacher /Manager will be to support the coaches off the court /field , sort any behaviour issues out and generally play a supportive role in line with our 4 core values . RESPECT, SERVICE , JUSTICE , TRUTH . The teacher /manager may help out with any cooking ,driving a van and or administrative tasks as required.

All tournaments and trips must be self-funding. The organisation process requires a budget to be approved by the Bursar's office.

All trips require filling in of the College risk management forms and a RAM's / SAP. Communicate with the Head of Sport for help with this.

On occasions teams are sometimes asked to play a one off game during school time, or to leave school early in order to play a game. **In this case, communicate with the Sports Coordinator as soon as possible. School management must approve this before anything is agreed or organised.**

The Sports Budget:

The College provides a budget for the management of sport.

This is used for:

Equipment

Interchange costs

Affiliation fees (OSSSA / NZSSSA etc)

School Athletic Sports / Swimming Sports / Cross Country costs

Sports awards and recognition

Coach thank-you and recognition

First aid supplies

Senior A team uniforms (3 year cycle)

Coaches jackets

Staff relief costs

The sports budget is managed by the Head of Sport.

Contact the Head of Sport if you have any questions about the sports budget.

Funding grant applications:

Codes and teams are welcome and encouraged to apply for funding grants.

If you are planning to do this communicate with the Head of Sport. This is important so that we can monitor who is applying to where. The application will require several documents and information from the school.

Gym bookings:

Gym bookings are managed by the Head of Sport

Contact the Head of Sport to request a gym booking.

mackenziem@kavanagh.school.nz

For the winter season gym booking requests will be asked for in the second half of Term 1. There is always more requests for after-school time than can be met. The Sports Coordinator and TIC Sport will work through the requests, and inform codes and teams what gym time they can have by the end of Term 1.

Note that 'one off' gym bookings outside of normal school hours are difficult to accommodate.

Policy on summer and winter code clashes:

There are often clashes between summer and winter codes, especially in Term 1 when summer codes are still playing, and winter codes are preparing for their season.

During Term 1 the summer codes take priority in the case of a clash.

Sports awards:

The College holds Sports Awards ceremonies in Term 4 for **year 9-13** – and Year 7&8.

The following awards are presented at the **Senior** Sports Awards :

Outstanding Contribution Award

Excellence Award

Kavanagh College Blue Award

Principal's Trophy for Student Coach of the Year.

Gallaher Family Trophy for Team of the Year.

The McLaughlan Trophy

Bishop Len Boyle Trophy for Senior Sportsperson of the Year.

Various MVP awards

Year 9/10 Awards (all on the same night as senior awards)

The following awards are presented at the Junior Sports Awards:

Outstanding Contribution Award

Sporting Excellence Award

Principal's Trophy for Intermediate Sportsperson of the Year.

The following awards are presented at the Year 7&8 Sports Awards:

Sporting Excellence Award

Principal's Trophy for year 7/8 Sportsperson of the Year.

There are criteria for each award.

TIC's, coaches, managers and parents will be asked to make nominations. It is important that nominations are completed, are accurate, and are forwarded on time.

Several codes also run their own code prize givings, and teams are encouraged to organise end of season break-ups.



Kavanagh Sport Dates 2021

Term 1:

Summer Sports Registrations (done online)	Thursday 4 th February
OSSSA Wanaka Triathlon	Thursday 18 th February
Kavanagh College Athletic Sports	Monday 22 nd February
Reserve Day Athletics	Monday 1 st March
Year 12 Retreat	Monday 2 nd - Tuesday 3 rd March
PE Bike Trip	Wednesday 4 th - Friday 6 th March
SISS Mainland Volleyball Championships	Friday 26 th - Sunday 28 th February
SISS Tennis Tournament CHCH	Saturday 27 th - 28 th February
Winter Sports Registrations (done online)	TBC
Otago Secondary School Athletics	Friday 12 th - Sunday 14 th March
SISS Rowing Championships	Friday 5 th - Sunday 7 th March
SISS Touch Championships	Saturday 20 th - Sunday 21 st March
SISS Waterpolo	Thursday 25 th - Sunday 28 th March
Summer Tournament Week	Monday 22 nd - Friday 26 th March
SISS Satellite Volleyball Championships	Tuesday 23 rd - Thursday 25 th March
NZSS Basketball 3x3 Tournament	Wednesday 24 th - Saturday 27 th March
SISS Athletics CHCH	Saturday 27 th March
Catholic Schools Senior Sports Tournament in Gore	Sunday 11 th - Monday 12 th April

Term 2:

Kavanagh College Cross Country Sports	Friday 7 th May
Logan Park Road Race	Tuesday 18 th of May
Caversham Relay	Thursday 27 st May
Milton Relay	Wednesday 2 nd June
Southern Catholic Schools Junior Sports Tournament	Thursday 10 th June
Otago Cross Country Champs at KVC -Yr9-13	Thursday 10 th June
Otago Secondary Schools Netball Tournament	Sunday 13 th - Monday 14 th June
New Zealand Secondary Schools Cross Country	Saturday 19 th - 20 th June
*Year 7&8 Taieri Sports Interchange	TBC
Dunedin Co- educational Schools Sports Tournament	Thursday 1 st July
Junior SISS Netball Tournament in CHCH	Monday 12 th - Thursday 15 th July

Term 3:

Kavanagh Day	Friday 13 th August
Winter Tournament Week	Monday 30 th August - Friday 3 rd September
NZSS Football Boys Tournament in CHCH	Monday 30 th August - Thursday 3 rd September
SISS Hockey Mixed Tournament	Monday 30 th August - Thursday 3 rd September
NZSS Basketball Schick AA/A Tournament	Wednesday 1 st - Saturday 4 th September
Get to Go-Dunedin	Wednesday 15 th September
Kavanagh College Swimming Sports	Friday 1 st October
*Year 7&8 Mt Aspiring Sports Interchange	TBC
*Term 4 Sport Registrations	TBC

Term 4:

Coach recognition and thank-you	November
Kavanagh College Sports Awards Evening	Wednesday 27 st October
Senior Prizegiving	Wednesday 3 rd November
SISS Junior Volleyball Championships	Tuesday 23 rd - Thursday 25 th November
SISS Junior Waterpolo Tournament	Thursday 25 th - Sunday 28 th November
OSSSA Junior Sports Week	Monday 22 nd - Friday 26 November
Kavanagh College Year 7&8 Sports Awards	TBC
National Athletics in Inglewood Taranaki	Friday 10 th - Sunday 12 th December